

## **CARRIER SECURITY ACKNOWLEDGEMENT**

### **TO OUR VALUED CARRIERS:**

You have been selected by NYK Logistics to handle the transport of cargo requiring a high level of security and protection on behalf of its customers. Please read the following information related to security on this load. By accepting the load tendered to you, you acknowledge the extra security required and agree to utilize your best efforts and resources to protect and secure this cargo while in your care.

### **PICKING UP HIGH SECURITY LOAD**

- Driver should be prepared to present a current driver's license with photo ID.
- **Fuel tanks must be full** at time of arriving at the shipping point to pick up load.
- Drivers must have a **minimum of 6 hrs available** on their logs prior to departing the facility.
- Carrier will notify NYK Logistics Dispatch (phone number provided on the load/rate confirmation sheet) within 30 minutes of pick up and delivery of load.
- Check seals and locks before leaving the shipping point.
- Drivers should already have showered and eaten prior to picking up their loads.
- Drivers must travel a minimum of four hours and/or 200 miles toward the delivery destination prior to making any stops in transit.

### **CARGO SECURITY**

NYK Logistics places a high priority on the security of customer freight. Please use the following process if you have reason to believe that the freight could be a potential theft target, or whenever there are reasonable grounds to believe that a loss or tampering of freight is the result of theft or other criminal activities.

### **DRIVERS MUST EXERCISE CAUTION:**

*Carriers: Please ensure that drivers adhere to the following procedures:*

**Be extremely careful when pulling into truck stops, rest areas or after-hours at the destination location.**

- Remove keys from your tractor each time you exit the cab.
- Engage all locking and security devices.
- Survey the area around your rig before walking away.
- Communicate with other drivers and truck stop operators about any and all suspicious characters loitering around the lot.
- Notify authorities and your dispatchers **immediately** if you suspect you are being followed or feel you are being targeted.
- Check seals and locks each time you leave the trailer and upon your return.
- **Park trailers in secured yards only with monitored security, adequate night time lighting, and locking gates.**

### **IN EVENT OF CARGO LOSS OR DELAY DUE TO THEFT OR ACCIDENT:**

- Contact local law enforcement agency with trailer and/or tractor number(s) along other pertinent details of the event as soon as possible. Request a police report number and a copy of the written report. The Carrier and NYK Logistics will need this information.
- Contact NYK Logistics Dispatch as soon as possible with all available shipment information and details of the event, including tractor#, trailer#, pro#, order#, location of incident, police agency involved and police report number.

**IF THE SHIPMENT IS REFUSED:**

In the event a shipment (or portion of a shipment) is refused for any reason, including damage, notify NYK Logistics Dispatch immediately (phone number provided on load/rate confirmation sheet. We ask that the driver remain at the location until we can provide instructions on how to proceed.

**DROP YARD SECURITY RECOMMENDATIONS**

One of the favorite targets of cargo thieves is an unprotected or under-protected "drop lot/ yard". Many contracted carriers use rented spaces in drop yards when they don't have a terminal facility in a market area. Many times these yards are in high crime commercial areas and are utilized by dozens of different carriers. These drop yards are often open with no access control, have minimal or no security lighting and no guard service presence. Listed below are five important factors to consider when using a drop yard while carrying customer freight.

1. The drop yard must be completely enclosed with a sturdy wire mesh, steel bar or walled material fence at least six (6) feet high. The fence must be topped with barbed wire or razor ribbon.
2. Access to the yard must be controlled either electronically or physically by a uniformed security guard. The guard or the electronic access system should be capable of recording information regarding vehicles entering and leaving the facility.
3. The yard must have a lockable gate which is secured anytime a guard is not present or the yard is not open for business. Even if a guard service is used, the gate should be closed to prevent unauthorized exit of vehicles.
4. The yard must have adequate security lighting on the perimeter and in the yard itself to provide a deterrent to criminals.
5. The yard should have either a CCTV system that is monitored by the gate guard and recorded or roving security patrols of the facility.

If the drop lot that the Carrier uses or is asked to use by the customer does not appear to be secure, contact your NYK Logistics' dispatcher. If the drop lot is owned/leased by the Carrier, it is highly recommended that the Carrier contact a certified security services consultant to request an evaluation of the drop yard and to review physical and procedural security.

**CARRIER ACKNOWLEDGEMENT**

By signing and returning the load/rate confirmation sheet provided to me by NYK Logistics, I acknowledge that I have read and understand the foregoing requirements for handling high security cargo loads for NYK Logistics and its clients.